



Jefferson Joint School District #251

Every Student Can Learn and Succeed

3850 E 300 N

Rigby, ID 83442

(208) 745-6693 / (208) 745-0848 (fax)

Stay in School Plan Overview

Approved by Jefferson Joint School District Board of Trustees 08/11/2021

Jefferson School District 251 will be open with safety and health protocols in place to mitigate and limit the spread of COVID-19. To make each of these possible scenarios easy to remember and implement, they have each been assigned a color:

Level 1	<ul style="list-style-type: none">• Five days of school per week schedule• School buildings will be cleaned and disinfected according to the CDC guidelines• Buses will be cleaned and disinfected according to the CDC guidelines; students are welcome to wear a mask since physical distancing protocols cannot be maintained on buses• Physical distancing protocols will be followed when possible• Limited use of shared supplies and material• Field trips, assemblies and large group activities may be limited• Safety protocols in place for volunteers and visitors
Level 2	<ul style="list-style-type: none">• Four days of school per week schedule. Friday will be a flexible learning day.• All safety precautions in green will be followed during the moderate risk level• School lunches will be staggered to limit the number of students in the cafeteria, hallways and alternate areas for students to eat lunch will be established• Field trips, assemblies and large group activities will be limited to ensure physical distancing can be accomplished
Level 3	<ul style="list-style-type: none">• All safety precautions in green and yellow will be followed during the high-risk level• Students with last names beginning with A-L will attend on Monday and Wednesday and students with last names beginning with M-Z will attend Tuesday and Thursday• Days when students are not in school are designated online learning days; Friday will be online learning day for all students; schools will be deep cleaned and sanitized on Fridays.• The district will offer internet access in parking lots• School events and gatherings will have no spectators, or the number of spectators will be limited depending on venue and ability to effectively physical distance
Level 4	<ul style="list-style-type: none">• Reduce the risk of further community spread by closing the schools• All students in an on-line remote learning model with focused, rigorous instruction on key standards in each grade and content area and traditional grades and accountability• There may be opportunities for in-person small group instruction or interventions• Closed campuses to the public, except by appointment• No extracurricular activities or special events in district



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Stay in School Plan 2021-2022

Working Together to Keep Schools Open

To accomplish our goal of opening Jefferson School District 251 schools and keeping them open, it will be important for students, staff, parents, and patrons to do their part by following health guidance and monitoring their health. In cooperation with Eastern Idaho Public Health, we ask that as students and staff prepare for each school day, they ask themselves these questions:

Are you experiencing any of these symptoms?

- Fever or chills (temperature 100.4 F or higher)
- Shortness of breath/difficulty breathing
- Fatigue
- Loss of taste or smell
- Muscle/body Aches
- Congestion and/or runny nose
- Vomiting
- Diarrhea
- Nausea
- Sore throat
- Headache
- Cough

Please do not send your student to school if they are experiencing any of these symptoms. Immediately contact your healthcare provider. If your student tests positive for COVID-19, we ask that you do not send your student to school until they have been isolated for 10 days from symptom onset and at least 24 hours have passed since the symptoms have improved. If your student has been in close contact with someone testing positive for COVID-19, we ask that you do not send your student to school until they have been isolated for 10 days and has no COVID-19 symptoms. If your student presents COVID-19 symptoms, immediately contact your healthcare provider.

If your student has tested positive for COVID-19:

Please do not send them to school

Notify your school.

Follow the directions given to you from your health care provider and Eastern Idaho Public Health.

Staff members who test positive for COVID-19 should:

Immediately notify their supervisor.

Stay at home and follow the directions given to them by their health provider and Eastern Idaho Public Health regarding isolation and contact tracing.

Isolate for 10 days in accordance with Eastern Idaho Public Health guidelines & monitor health daily.

We will work with Eastern Idaho Public Health to respond to any positive COVID-19 tests within our school district.

Level 1

District- wide Practices	<ul style="list-style-type: none">• Five days of school per week schedule• Physical distancing where possible• Masks will be optional• School buildings will be cleaned and disinfected according to the CDC guidelines• Hand washing will be encouraged throughout the day• Hand sanitizer will be available throughout the school buildings
Classrooms	<ul style="list-style-type: none">• Desks will be arranged to allow for physical distancing where possible• Limited use of shared supplies and materials
School Buildings	<ul style="list-style-type: none">• Safety protocols in place for volunteers and visitors• Sneeze guards will be installed in school buildings main office• Individual schools will establish physical distancing protocols
Common Areas	<ul style="list-style-type: none">• Some students may eat in other areas of the school or outside (weather permitting)• Students will move in cohort groups when possible to limit possible exposure
Transportation	<ul style="list-style-type: none">• Buses will be cleaned and disinfected according to the CDC guidelines• Students are welcome to wear face masks on the school bus since physical distancing protocols cannot be maintained while being transported• Students will follow driver's loading and unloading instruction
Extra-curricular Activities	<ul style="list-style-type: none">• Field trips, assemblies or other large group activities may be limited• Games/practices held as scheduled following IHSAA guidelines• Facilities and equipment cleaned and sanitized after each game/practice• Athletes will practice in cohort groups when possible to limit possible exposure• Individual water bottles• To help prevent spread of the virus and ensure our seasons are able to progress we encourage all participants to wear a mask on the bus and any other time physical distancing is not possible• Allow participants to travel to and from events with parents• Any student athlete with symptoms will stay at home and self-quarantine until cleared by a medical professional
Priorities in Green	<ul style="list-style-type: none">• Ensure students and staff who are sick or showing symptoms stay at home• Implement physical distancing and cohort groups where possible

*Students/staff will be expected to follow any safety mandates from Eastern Idaho Public Health

Level 2

District- wide Practices	<ul style="list-style-type: none">• Four days of school per week schedule. Friday will be a flexible learning day.• Physical distancing where possible• School buildings will be cleaned and disinfected according to the CDC guidelines• Hand washing will be encouraged throughout the day• Hand sanitizer will be available throughout the school buildings
Classrooms	<ul style="list-style-type: none">• Desks will be arranged to allow for physical distancing where possible• Limited use of shared supplies and materials• Staff working closely with small groups will be encouraged to wear a face mask
School Buildings	<ul style="list-style-type: none">• Access to campus may be limited with safety protocol in place for volunteers and visitors• Sneeze guards will be installed in school buildings main office
Common Areas	<ul style="list-style-type: none">• School lunches will be staggered to limit the number of students in the cafeteria and hallways• Some students may eat in other areas of the school or outside (weather permitting)
Transportation	<ul style="list-style-type: none">• Buses will be cleaned and disinfected according to the CDC guidelines• Students will wear face masks on the school bus since physical distancing protocols cannot be maintained while being transported• Students will follow driver's loading and unloading instruction• Students will have assigned/designated seating
Extra-curricular Activities	<ul style="list-style-type: none">• Field trips, assemblies or other large group activities may be limited• All safety precautions in green will be followed during the moderate risk level• Face coverings will be worn by players, coaches and spectators when not participating in play• Student-athlete temperature checks before practice and competitions• Team meals will be eliminated• Bus capacity 50%, one student-athlete per seat, participants encouraged to ride with parents
Priorities in Yellow	<ul style="list-style-type: none">• Ensure students and staff who are sick or showing symptoms stay at home• Implement physical distancing when possible

*Students/staff will be expected to follow any safety mandates from Eastern Idaho Public Health

Level 3

Schedule	<ul style="list-style-type: none">• Students attend school two days a week; students with last names beginning with A-L will attend on Mondays and Wednesdays and students with last names beginning with M-Z will attend Tuesdays and Thursdays• Friday will be an online learning day• Staff will be supporting students and taking part in professional development on Fridays
District-wide Practices	<ul style="list-style-type: none">• Physical distancing where possible and reasonable• Buildings cleaned and disinfected according to CDC guidelines• Hand washing encouraged throughout the day• Hand sanitizer available throughout the buildings
Classroom Spaces	<ul style="list-style-type: none">• Students will attend school on a hybrid schedule and school times may be adjusted• With the hybrid schedule, staff will ensure physical distancing protocols are followed in the classroom
School Spaces	<ul style="list-style-type: none">• Sneeze guards will be installed in school buildings main office• Other school events and gatherings may be changed or cancelled to limit gatherings• Internet access will be available in school parking lots• Access to campus may be limited with safety protocol in place for volunteers and visitors• Space to isolate students/staff who become ill during the school day
Common Spaces	<ul style="list-style-type: none">• Students will move in cohort groups where possible to limit possible exposure
Transportation	<ul style="list-style-type: none">• Buses will be cleaned and disinfected according to the CDC guidelines• Students will wear face masks on the school bus since physical distancing protocols cannot be maintained while being transported• Students will follow driver's loading and unloading instruction• Students will have assigned/designated seating
Extra-curricular Activities	<ul style="list-style-type: none">• All safety precautions in green and yellow will be followed during the high-risk level• Parents only, or no spectators, depending on ability to physical distance in given facility• No district transportation provided
Priorities in Orange	<ul style="list-style-type: none">• Ensure students and staff who are ill or showing symptoms stay at home• Maximize physical distancing by reducing the number of students in school buildings

*Students/staff will be expected to follow any safety mandates from Eastern Idaho Public Health

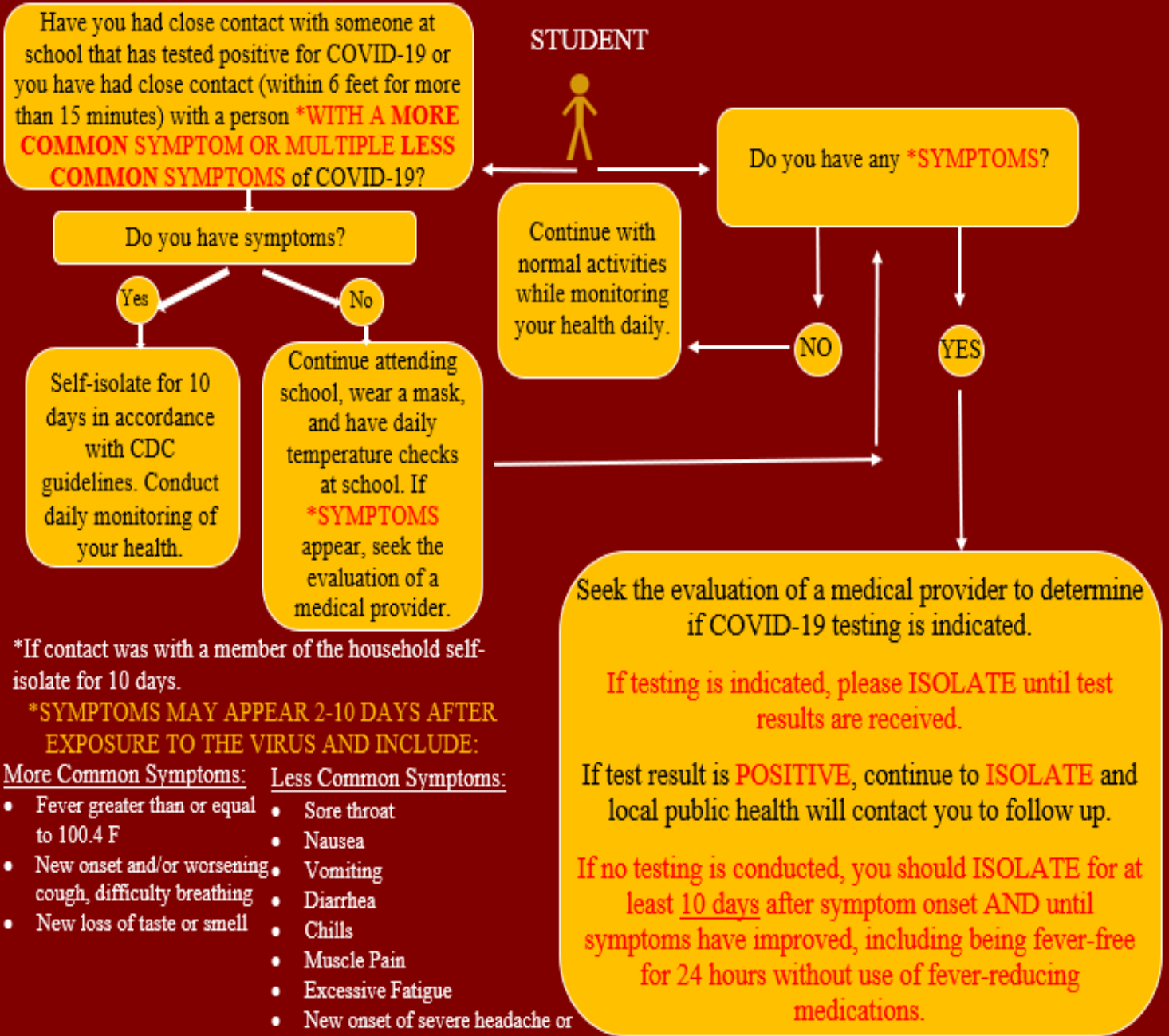
Level 4

Remote Instruction	<ul style="list-style-type: none">• Focused, rigorous instruction on key standards in each grade and content area• Traditional grades and accountability• Clear expectations and communication with students and families• Some of the structure of regular school day with face-to-face online instruction with some flexibility for families• Support and training for parents who need help accessing technology, tools and online curriculum
School Spaces	<ul style="list-style-type: none">• Closed to the general public, except by appointment• There may be opportunities for in-person small group instruction or interventions• The district may offer internet access in areas such as cafeterias, libraries, gymnasiums, and parking lots
Transportation	<ul style="list-style-type: none">• No student transportation is provided
Extra-curricular Activities	<ul style="list-style-type: none">• Extra-Curricular events will be postponed and/or canceled based on guidance from IHSAA and or state and local mandates.
Priorities in Red	<ul style="list-style-type: none">• Reduce the risk of further community spread by closing schools

*Students/staff will be expected to follow any safety mandates from Eastern Idaho Public Health



Jefferson Joint School District 251 COVID-19 Decision Tree



*If contact was with a member of the household self-isolate for 10 days.

***SYMPTOMS MAY APPEAR 2-10 DAYS AFTER EXPOSURE TO THE VIRUS AND INCLUDE:**

More Common Symptoms:

- Fever greater than or equal to 100.4 F
- New onset and/or worsening cough, difficulty breathing
- New loss of taste or smell

Less Common Symptoms:

- Sore throat
- Nausea
- Vomiting
- Diarrhea
- Chills
- Muscle Pain
- Excessive Fatigue
- New onset of severe headache or nasal congestion or runny nose



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Things we can do to limit the number of days classes and activities are cancelled or postponed:

Everyone can:

- Follow all protocols listed above.
- Stay home if you are sick.
- Wear a mask if desired.
- Limit the number of people with whom you come in close contact.
- Avoid using water fountains.
- Maintain the 3 ft rule.

Coaches/Advisors can:

- Create protocols to help limit close contact.
- Provide substantial sanitization products.
- Promote social distancing practices.

Parents can:

- Keep your child home if they are ill, particularly if they are coughing or have a fever above 100.4.
- Keep your child home if you as a parent or caregiver have a severe cold or fever.
- Do not send children back to school until
 - At least 3 days with no fever (w/ no fever reducing meds)
 - Other symptoms are improving
 - At least 10 days from symptom onset.
- Ensure your child has a water bottle.
- Help your child stay in contact with teachers during quarantine times.

Students can:

- Stay home if you are sick.
- Practice social distancing.
- Sit in your assigned seat.
- Stay up to speed with your classes during quarantine

Teachers can:

- Assign students a seat.
- Avoid hard copies when possible
- Create protocols to help increase social distancing practices
- Schedule hand washing time
- Ensure high touch areas inside the classroom are sanitized regularly.

Administrators can:

- Create protocols to help limit close contact.
- Provide each classroom with hand sanitizer, and sanitation spray bottles.
- Provide substantial sanitization products.
- Identify an isolation/screening room
- Limit visitors to parents and essential visitors on campus
- Encourage face coverings for volunteers

Frequently Asked Questions

What if someone in a building is confirmed to have COVID-19 by health professionals?

- The district will [work closely](#) with Eastern Idaho Public Health ([EIPH](#)) in the response process. Each situation will be handled case-by-case. It is likely that:
 - Infected will need to self-quarantine.
 - Close contacts will be notified so they can raise their awareness.
- Determine specific locations where the infected occupied the building. These locations will be immediately [sanitized](#).

How can we limit “close contact”?

- Close contact is defined as being with in 3ft for 15 minutes
- Assigned seating in the classroom, lunchroom and on busses.
- Eat and interact with the same group each day.
- Maintain a 3ft rule whenever possible.

What if my child prefers to attend Jefferson School District 251 online for the entire year?

Students who prefer to attend online should seek an online school to attend until they feel comfortable attending on campus face to face.

Will facemasks be required?

- Everyone is welcome to wear a mask at school.

What if an employee chooses not to work due to COVID-19 or needs to care for a child with COVID-19 or contracts COVID-19?

- Employees will be required to meet the expectations of their job descriptions.

What if a member of an extra-curricular group tests positive for COVID-19?

- The district will [work closely](#) with Eastern Idaho Public Health ([EIPH](#)) in the response process. Each situation will be handled case-by-case.

Can volunteers help in schools?

- Yes, and they will be welcome to wear face masks.

What if another school has team members with COVID-19?

- The district will [work closely](#) with Eastern Idaho Public Health ([EIPH](#)) in the response process. Each case will be unique to itself and will be handled case-by-case.

How will we handle performances/practices/competitions if classes are canceled?

- The district will work closely with Eastern Idaho Public Health ([EIPH](#)) in the response process. Each case will be unique to itself and will be handled case-by-case.

How will we handle high risk staff and students?

- Employees can use their sick days and personal days. They are expected to perform their job duties.
- Students who feel uncomfortable attending on campus face to face should seek online options from an online school.

When will an individual who has Covid-19 be able to return to school?

- When the following 3 criteria are met:
 - At least 3 days with no fever (and no fever reducing meds)
 - Other symptoms are improving
 - At least 10 days from symptom onset. This is probably going to require some ongoing discussion, as we know many kids tend to get lots of colds in general.

District Contact Information

Building	Principal/Administrator	Email	Phone
Superintendent	Chad Martin	chmartin@sd251.org	(208) 745-6693
Director of Secondary Ed.	Sherry Simmons	ssimmons@sd251.org	(208) 745-6693
Director of Elementary Ed.	Michele Southwick	msouthwick@sd251.org	(208) 745-6693
Board Clerk/Executive Asst.	Monica Pauley	mpauley@sd251.org	(208) 745-6693
Director of Athletics	Justin Jones	jujones@sd251.org	(208) 745-7704
Director of Business	Bryce Bronson	bbronson@sd251.org	(208) 745-6693
Director of Student Services	Jozlyn Thompson	jthompson@sd251.org	(208) 745-6693
Director of Food Service	Debbie Timm	dtimm@sd251.org	(208) 745-6693
Director of Maintenance	Eric Jensen	ejensen@sd251.org	(208) 745-6693
Director of Technology	Keith Scholes	kscholes@sd251.org	(208) 745-6693
Director of Transportation	Clyde Southwick	csouthwick@sd251.org	(208) 745-6693
Cottonwood Elementary	Dallin Hancock	dhancock@sd251.org	(208) 745-7104
Harwood Elementary	Don Fryberger	dfryberger@sd251.org	(208) 745-7613
Jefferson Elementary	Dave Meyer	dmeyer@sd251.org	(208) 745-0758
Midway Elementary	Gary Comstock	ccomstock@sd251.org	(208) 754-8604
Roberts Elementary	Matt Hancock	mhancock@sd251.org	(208) 228-3111
South Fork Elementary	Teresa Codling	tcodling@sd251.org	(208) 745-7085
Early Childhood Center	LaRell Greenhalgh	lgreenhalgh@sd251.org	(208) 745-7793
Farnsworth Middle School	Barry Parkes	bparkes@sd251.org	(208) 745-8347
Rigby Middle School	Richard Howard	rhoward@sd251.org	(208) 745-6674
Rigby High School	Bryan Lords	blords@sd251.org	(208) 745-7704
Jefferson High School	Camille Cureton	ccureton@sd251.org	(208) 754-4550

Mitigation Strategies

Wearing mask is optional (only encouraged when the number of positive rates are high)

- Wash your hands or use hand sanitizer before putting on your mask.
- Put the mask over your nose and mouth and secure it under your chin.

Physical distancing (only when the number of positive rates is high)

- Strategies to practice physical distancing will be implemented throughout the day.
- Physical distancing will be maintained on buses/vans when reasonable.
- Daily class schedules may be altered to minimize student contact.
- More classrooms will be utilized during the 2021-2022 school year.

Handwashing and respiratory etiquette

- Cover your mouth and nose when coughing or sneezing.
- Use tissues and throw them away.
- Wash your hands or use a hand sanitizer often.

Cleaning and maintaining healthy facilities, including improving ventilation

- Busses, classrooms, and frequently touched areas will be disinfected and cleaned frequently
- Windows and doors will be propped open when permissible.

Contact tracing, collaboration and isolation/quarantine

- The school district will consider all recommendations from local health experts.
- Students and employees that test positive will be asked to stay home until symptoms are gone.
- Cameras, seating charts, student/teacher interviews will be used for contact tracing.

Diagnostic and screening testing

- Students that have symptoms will be sent home.

Efforts to provide vaccinations to school communities

- The school district encourages students, employees and community members to collaborate with the health department and their doctor regarding vaccinations.

Accommodations for students with disabilities

- Appropriate accommodations for children with disabilities with respect to the health and safety policies will be made.
- These accommodations will be done in conjunction with the IEP team and other stakeholders.

Narrative

How is the LEA addressing and plans to address students' academic needs?

District staff utilizes state/local test results, attendance, teacher referrals, parent input, students not meeting grade level standards, GPA, etc. to make a determination on recommendation for services. Teachers, counselors, administrators, and other district personnel meet regularly through team meetings to analyze student performance data and place students in appropriate instructional groups. These teams meet regularly to discuss students at risk of failure to develop an action plan for placement and intervention. Teachers share information with parents during parent/teacher conferences, phone calls, and electronic communication. A summer tutoring program was offered to students to help improve with math and literacy skill levels. Tutoring will be provided during the 2021-2022 school year to provide academic support for students who need additional support.

How the LEA is addressing and plans to address students' social, emotional, mental health, and other needs?

Students' social, emotional, mental health and other needs are addressed at the classroom and school level primarily. School counselors work closely with teachers, administrators, and school staff to support students, reach out to parents, and address needs and challenges students may be facing. Student health needs are a high-priority with additional awareness and support for COVID-19, other illnesses as well as mental and emotional health and support. Food and nutritional needs are met through the school Child Nutrition Program, providing breakfasts and lunches free for all students. The district firmly believes that learning cannot take place unless we attend to students' overall well-being. The district will be implementing Hope Squad in all of the schools this year, along with continuing to educate students about bullying prevention. The district will cultivate safe, inclusive, and supportive environments. The district will seek to identify opportunities for students with disabilities to interact and receive needed support and interventions through the student services department.

How is the LEA addressing and plans to address their staff's social, emotional, mental health, and other needs?

The school district will continue to help school district employees strengthen social, emotional, mental health, etc. by providing mental health resources, as needed. The district also has school counselors available to assist district employees with social, emotional, mental health, and other needs they may have.

The process and timeline for review and revision of the plan:

The district sought and will continue to seek feedback from stakeholders including district employees, the Jefferson Education Association, community members, parent advisory committees, Eastern Idaho Public Health, and the Board of Trustees. Our return to school plan has been and will continue to be posted on the school district website at jeffersonsd251.org and discussed in monthly board meetings. This plan will be reviewed and revised on a regular basis as new situations arise, as new information is available from the Eastern Public Health Department.

Need for support/assistance:

The school district's need for support and/or technical assistance related to implementing strategies related to COVID-19, will continue to be through collaboration and partnership with Eastern Idaho Public Health.

Vaccinations:

- The district will offer staff and students vaccination opportunities.

SUMMARY

Jefferson School District 251 will continue to monitor any illness that is a significant threat to the wellness of the community and school district. While we understand that on occasion, there is some risk associated with a physical return if a highly contagious illness with severe health consequences is present, we also understand that there is a significant risk to the education of students as well as lack of healthy relationships in our community if we are unable to return. The benefits of face-to face instruction and healthy relationships cannot be replicated in an online environment.

We ask that students and district employees be mindful of teachers and students who may be more susceptible or vulnerable to illness by exercising greater caution around such individuals (i.e., wearing a mask, maintaining physical distance, etc.)

Please don't hesitate to reach out to a member of the administration if you have any questions or concerns.